

How to Apply 2022 Master in Management (Grande Ecole)

1. Check your eligibility to apply for the programme:

- Bachelor Degree of at least three years from an International Institution (*you can be in the process of obtaining the degree*)
- Spent at least two years of the bachelor's degree outside of France

2. Register on our online application site: <http://apply.neoma-bs.fr/> You do not have to complete your profile in one go. Here is a list of the elements that you will be asked for: (*They should be in English when the program is in English and in French when the program is in French*):

- Contact information: please make sure that you indicate the correct email address and phone number (*mobile phone preferred*) so that we can contact you easily
- Your CV
- A copy of your University transcripts (all those that you possess even if not complete)
- A copy of your diploma, if available; otherwise, a certificate indicating when you will receive your diploma
- Some online questions (regarding your personality and your future career plan)
- Two recommendation letters from professors that know you well or from someone from work. Note that letters from friends or family members are not accepted. Letters must be on headed letter paper and signed by the referees. If not signed, letters should be sent to admissions@neoma-bs.fr directly from the referees, who shall provide their work email and telephone number.
- Language skills: Please provide the valid tests scores unless your highest education was instructed in the same language (with a certificate as proof) or it is your native language
English track: IELTS 6.0 (6.0 under each section), TOEFL ibt 83, TOEIC 800, Cambridge exams FCE/CAE 175 , Duolingo 105
French track: English score IELTS 5.5 or equivalent (IELTS®, TOEIC® or TOEFL®)
AND French score B2

All required documents should be uploaded in the system before you Submit your profile.

3. Application fee payment: once you complete your profile and submit your application, you will need to pay for the application fee: €100, either by credit card or bank transfer. (if you do not have a credit card, contact us for bank details)

Once we have received your completed application, it will undergo a pre-selection to make sure that your application is suitable for the program. The International Recruitment Team will inform you if your application has been selected.

4. **Admission interview:** Once you pass the pre-selection, your interview will be done by two professors from NEOMA Business School in person or by video conference (via Skype or ZOOM). Make sure that you have good internet connection and a working webcam, together with a telephone that we can call you (in case if there is a problem with the video connection).
5. **Additional test:** For **CFA** or **Conseil Audit Track (French)**, an extra online exam is required. You will receive instructions by email regarding how to prepare for it.
6. **Admission result:** Once your interview is complete, and if you pass the additional test, your interviewer will transfer your dossier and the results of your interview to the Admissions Committee. They will make the final decision on your admission based on your interview and your profile.

You will be informed by email of the admission result within 2 weeks after the interview; and you have 3 weeks to decide whether you accept our offer, by confirming your choice in our application system and then making a down payment of 1500€ to confirm your registration. International students accepted in our programs will benefit from the international support service (help with housing, documents required for visa).

NEOMA Business School supports and encourages the best international students to join via an ambitious programme as **Excellence Scholarship**. If you are eligible, you will receive the form to apply for it.

For any questions, please contact us at admissions@neoma-bs.fr.

